Paper reference 31761H
Pearson BTEC Level 3
Nationals Certificate, Extended Certificate, Foundation Diploma, Diploma, Extended Diploma

Information Technology

UNIT 2: Creating Systems to Manage Information

(Part B)

Wednesday 10 May 2023 – Morning
Time: 2 hours

Pearson

YOU MUST HAVE

activity6.rtf,

activity7.rtf,

partB_database.accdb or

partB_database.mdb

YOU WILL BE GIVEN

Nil.

INSTRUCTIONS

- **Part A** and **Part B** contain the material for the completion of the assessment under supervised conditions.

- There are 40 marks for **Part A** and 26 marks for **Part B**, giving a total mark for the assessment of 66.

- **Part A** and **Part B** are specific to each series and this material must be issued only to learners who have been entered to take the assessment in the specified series.

INSTRUCTIONS continued

- **Learners MUST ONLY have access to Part B during this examination session.**

- **This booklet should be kept securely until the start of the 2 – hour supervised assessment period.**

- **Part A materials MUST NOT be accessed during the completion of Part B.**

- **Part A and Part B should be submitted together for each learner.**

- **This booklet should not be returned to Pearson.**

- **Answer ALL activities.**

INFORMATION

- **The total mark for this paper is 26.**

INSTRUCTIONS TO INVIGILATORS

This paper must be read in conjunction with the unit information in the specification and the **BTEC Nationals Instructions for Conducting External Assessments (ICEA)** document. See the Pearson website for details.

Refer carefully to the instructions in this task booklet and the **BTEC Nationals Instructions for Conducting External Assessments (ICEA)** document to ensure that the assessment is supervised correctly.

The 2 – hour **Part B** activities must be carried out under examination conditions.

The database and electronic templates for Activities 6 and 7 are available on the website for centres to download for candidate use.

Learners must complete **Part B** on a computer using the templates provided and appropriate software. All work must be saved as PDF documents for submission.

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INSTRUCTIONS TO INVIGILATORS continued

Invigilators may clarify the wording that appears in Part B but cannot provide any guidance in completion of the activities.

Invigilators should note that they are responsible for maintaining security and for reporting issues to Pearson.

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INSTRUCTIONS TO INVIGILATORS continued

MAINTAINING SECURITY

- Learners must not bring anything into the examination environment or take anything out.

- Centres are responsible for putting in place appropriate checks to ensure that only permitted material is introduced into the examination environment.

- Internet access is not permitted.

- Learners' work must be regularly backed up. Learners should save their work to their folder using the naming instructions indicated in each activity.

- During any permitted break, and at the end of the examination, materials must be kept securely, and no items removed from the supervised environment.

- Learners can only access their work under supervision.

- User areas must only be accessible during the examination session and only by the individual learners.

INSTRUCTIONS TO INVIGILATORS continued

- **Any materials being used by learners must be collected in at the end of the examination.**

- **Following completion of Part B all materials must be retained securely for submission to Pearson.**

- **Part A materials must not be accessed during the completion of Part B.**

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Turn over

INSTRUCTIONS TO INVIGILATORS continued

OUTCOMES FOR SUBMISSION

Each learner must create a folder to submit their work.

The folder should be named according to this naming convention:

[Centre #]_[Registration number #]_ [surname]_[first letter of first name]_PartB

Example: Joshua Smith with registration number F180542 at centre 12345 would have a folder titled

12345_F180542_Smith_J_PartB

Each learner will need to submit 3 PDF documents AND their final database within their folder.

The 3 PDF documents should use these file names:

ACTIVITY 6: activity6_[Registration number #]_[surname]_ [first letter of first name]

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Turn over

INSTRUCTIONS TO INVIGILATORS continued

ACTIVITY 7:

activity7_[Registration number #]_[surname]_ [first letter of first name]

ACTIVITY 8:

activity8_[Registration number #]_[surname]_ [first letter of first name]

INSTRUCTIONS FOR LEARNERS

Read the scenario, brief and activities information carefully.

Plan your time carefully to allow for the preparation and completion of all the activities.

Internet access is NOT allowed.

You will complete the activities under supervision and your work will be kept securely at all times.

You must work independently throughout the examination and must not share your work with other learners.

Your invigilator may clarify the wording that appears in Part B but cannot provide any guidance in completion of the activities.

Part A materials MUST NOT be accessed during the completion of Part B.

INSTRUCTIONS FOR LEARNERS continued

OUTCOMES FOR SUBMISSION

You must create a folder to submit your work.

The folder should be named according to this naming convention:

[Centre #]_[Registration number #]_ [surname]_[first letter of first name]_PartB

Example: Joshua Smith with registration number F180542 at centre 12345 would have a folder titled

12345_F180542_Smith_J_PartB

You will need to submit 3 PDF documents AND your final database within this folder.

The 3 PDF documents should use these file names:

ACTIVITY 6: activity6_[Registration number #]_[surname]_ [first letter of first name]

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Turn over

INSTRUCTIONS FOR LEARNERS continued

ACTIVITY 7:

activity7_[Registration number #]_[surname]_ [first letter of first name]

ACTIVITY 8:

activity8_[Registration number #]_[surname]_ [first letter of first name]

Part B Set Task Brief

You are advised to spend 10 minutes reading the Scenario and the activities you are to complete.

You may make notes and / or highlight information to use in the completion of the documents you need to produce for your activities.

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TASK SCENARIO

Heather Burn Caravan Park has partially developed a database that will eventually merge with the database you created in Part A.

The park has 50 pitches.

A pitch is assigned to a caravan owner.

There are three different pitch positions:

- **Riverside – the pitch overlooks the river**
- **Woodside – the pitch overlooks the wood**
- **Central – the pitch does not overlook the river or the wood.**

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Part B Set Task Brief continued

Owners have to pay a site fee and a council fee each year.

The site fee depends on the pitch position:

- Riverside – the basic site fee + 5%
- Woodside – the basic site fee + 2%
- Central – the basic site fee.

Owners also purchase key fobs. A key fob is needed to operate the car barrier.

Owners must purchase between one and three key fobs.

Turn over

Part B Set Task

You must complete ALL activities within Part B.

Produce your documents using a computer.

Save your documents in your folder ready for submission using the formats and naming conventions indicated.

ACTIVITY 6: FORMS – You are advised to spend 1 hour and 10 minutes on this activity.

NOTE

- **The structure of the tables provided should not be changed in any way e.g. do not add validation to the tables, do not change data types.**
- **You will ONLY be required to use tblOwner, tblPosition and tblFee.**

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ACTIVITY 6 continued

Create an efficient interface that will facilitate database input by producing:

    (a) an input form to add an owner.

- **The form should be ready for data entry.**
- **The surname must be present.**
- **The number of key fobs must be within the specified range.**
- **Valid data should be appended to the owner table, a save message should display and the form should be cleared ready for the next data entry.**
- **A suitable error message should appear where invalid data has been used.**

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ACTIVITY 6 continued

(b) an input form to analyse the effect of an increase in fees.

- **The form must NOT include validation for any fields.**
- **The form must NOT include an automated routine to save the data.**
- **When the form opens this information must be automatically displayed in fields:**
  - the highest year ID
  - the basic site fee
  - the council fee
  - the next year ID, which should be one higher than the current highest year ID.

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ACTIVITY 6 (b) continued

- The user must then be able to input into fields:
  - the amount of the increase, e.g. £200, to be added to the basic site fee
  - the new council fee.
- The new basic site fee must then be calculated and displayed in a field.
- There must be a combo box in order to select the pitch position.
- Once the user has selected a pitch position the yearly site fee adjustment percentage, e.g. 5, must be displayed in a field.
- These details must then be calculated and displayed in fields for the position selected:
  - the new site fee
  - the total fees.

Evidence your interface as screenprints using the given **activity6.rtf** template.

Turn over

ACTIVITY 6 continued

Your screenprints must show:

- the **DESIGN** view and **FORM** view of all the forms you have created
- the **DESIGN** view of any queries you have created and used with the forms including fields and criteria
- the **DATASHEET** view of any queries you have created and used with the forms
- details of any calculations, validation and macros / code you have created and used with the forms.

Ensure sufficient information is provided to allow a competent third party to maintain the database.

Save the evidence of your interface as a PDF in your folder for submission as activity6_[Registration number #]_[surname]_ [first letter of first name]

(Total for Activity 6 = 14 marks)

ACTIVITY 7: INTERFACE TESTING – You are advised to spend 20 minutes on this activity.

Test the interface of your relational database using suitable test data (normal, erroneous and extreme as appropriate).

You must not add validation to any of the tables.

You must provide evidence of FORM LEVEL testing that proves:

1. the owner input form is ready for data entry when the form opens
2. the surname must be present
3. the number of key fobs cannot be above the top of the range
4. the number of key fobs cannot be below the bottom of the range
5. a record will save in the owner table if all the required data is present and valid

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Turn over

ACTIVITY 7 continued

6. these details appear on the fee analysis form when the form opens:

   - **the highest year ID**

   - **the basic site fee**

   - **the council fee**

   - **the next year ID, which is one higher than the current highest year ID**

7. once the user has input the amount of increase, the new council fee and a position has been selected, these details should be calculated and displayed in fields:

   - **the new basic site fee**

   - **the new site fee for the selected position**

   - **the total fees for the selected position.**

Complete the test log to show how you have tested your input forms using the given **activity7.rtf** template.

Save your test log as a PDF in your folder for submission as

activity7_[Registration number #]_[surname]_ [first letter of first name]

(Total for Activity 7 = 6 marks)

ACTIVITY 8: INTERFACE EVALUATION – You are advised to spend 20 minutes on this activity.

Evaluate your interface.

You should consider the quality, performance and usability of the interface you have created in terms of how well it ensures:

Owner form
- **the owner form is ready for data entry when the form opens**
- **the surname must be present**
- **the number of key fobs must be within the specified range**
- **a record will save in the owner table if all the required data is present and valid**
- **the form should clear ready for the next data entry.**

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ACTIVITY 8 continued

Fee analysis form

- **these details appear on the fee analysis form when the form opens:**
  - **the highest year ID**
  - **the basic site fee**
  - **the council fee**
  - **the next year ID, which is one higher than the current highest year ID.**
- **once the user has input the amount of increase, the new council fee and a position has been selected, these details are calculated and displayed in fields:**
  - **the new basic site fee**
  - **the new site fee for the selected position**
  - **the total fees for the selected position.**

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ACTIVITY 8 continued

Save your evaluation as a PDF in your folder for submission as

activity8_[Registration number #]_[surname]_ [first letter of first name]

(Total for Activity 8 = 6 marks)

TOTAL FOR PART B = 26 MARKS

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